Operating Manual

QIT Corrective Action Management System Web Edition

Basic and Advanced Versions

Content: Introduction Add a New CAR Modify A CAR Enter Root Cause and Corrective Action Installation and System Configuration

Introduction

How to use this guide:

This User's guide will guide the user through step-by-step processes with illustrations of how to use the program, generate reports and conduct routine maintenance.



QIT Corrective Action Management System Web Edition - Microsoft Internet Explore 2) Click "Initiate CAR" on the Eile Edit View Favorites Tools Hel 🌀 Back 🔹 💿 🕤 📓 🏠 🔎 Search 🤸 Favorites 🤪 🔗 - 🌺 💿 🝷 🛄 🔯 🦓 menu tab to start entering the basic ddress http://24.240.192.49/QITCAR_mfg/MainFrame. 💌 🛃 Go Links 💽 🖸 Search 🔹 🛷 PageRank 💁 5658 blocked 🛛 👋 Check 🔹 🌂 AutoLink 🔹 🗐 AutoFill 🛃 Options 🖉 Google -• 1 CAR information. OFF CAR Home Reminder 🐐 Quick Link Initiate CAR Modify CAR (2) 0 CARs are coming due in 7 days Initiate a CAR ٩. CAR Feedback 😩 4 CARs are overdue ٩, Modify a CAR Review and Verification (A CARs are pending ٩, Enter Feedback E 💽 Report Show Details Yes 🗉 💽 Tools Executive Summary Risk Summary Average Risk Year to day: 29.25 1. Improper Procedure/Sequence: 4 8 Maximum Risk Year to day: 192.00 2. Material Defect- Incoming Material: 1 🖇 3. Assay out of Control: 1 Show Details Show Details Quick Setup Technical Support: support@OITConsulting.com Change Password es Contact: sales@QITConsulting.com Add a New User Add a New Department News and Undates: 🕘 Don Interr ment System Web Edition - Microsoft Internet Explorer OIT Corrective Action Manage 3) Enter the required information Edit View Favorites Tools Help Ele 🔾 Back + 🕑 - 🖹 🛃 🏠 🔎 Search 🌟 Favorites 🤣 😥 - چ 💿 + 📃 🧕 🕼 💷 🖏 🦓 accordingly. ddress 🕘 http://24.240.192.49/QITCAR_mfg/MainFrame.asp 👻 🔁 Go Links 💽 🖸 Search 🔹 🤯 PageBank 💁 5658 blocked 🛛 🎸 Check 🔹 🌂 AutoLink 🔹 🗐 AutoFill 🔩 Options 🤌 Google -📆 • OFT 4) After entering all information, -Preliminary Analysis and Action Plan click "Submit" to add the new CAR Home Basic CAR Info Modify CAR CAR to the database. CAR Number: AutoNumber (System Assign) Product/Process Cal.Cost CAR Issuer: Jim Sm CAR Feedback Target Due Date: 7/19/2006 Review and Verification CAR Issue Date: 6/19/2006 (mm/dd/yyyy) (mm/dd/yyyy) 🕒 Report Preliminary Root Cause and Corrective Action Plar 🗄 💽 Tools **Qualitative Analysis Quantitative Analysis** Defect Description **Risk Analys** Severity Occurrence Preliminary Root Cause: (500 characters only) Current Ctrl.: Y Choose Ctr **Risk Priority** Failure Mode: -- Select Failure Mode -~ Quality Cost: Corrective Action Plan: Defective QTY: Unit Cost: Other Cost: CA Representative: -- Select CA Rep. --~ Deadline: 7/19/2006 (mm/dd/yyyy) Total Cost Submit CAR Reset 🕘 Done Internet

QIT Corrective Action Management System Web Edition

OIT Corrective Action Management System Web Edition - Microsoft Internet Explore 5) After submitting the data, the Eile Edit View Favorites Tools Hel 🔇 Back 🔹 🔘 🗧 😭 🔎 Search 🧙 Favorites 🤪 🔗 😓 💿 🔹 🛄 💱 🌆 🖏 🦓 system will notify the User that the ddress 💩 http://24.240.192.49/QITCAR_mfg/MainFrame.a 💌 🛃 Go Links 💽 🖸 Search 🔹 🛷 PageRank 💁 5658 blocked 🛛 🖑 Check 🔹 🌂 AutoLink 🔹 🗐 AutoFill 💽 Options 🖉 Google -• 1 data has been submitted OFF successfully. \bigotimes Confirmation CAR Home Initiate CAR Modify CAR Dear Jim Smith: 6) Click "Notify CAR Receiver" to CAR Feedback CAR-06-0008 has been successfully submitted. Please select your next action blow Review and Verification send a notification email to the 🗄 💽 Report Review CAR Report Notify CAR Receiver 🕑 Tools CAR Representative who is responsible for this CAR. 7) System will use the User's default email program e.g. Outlook to send the email. 🕘 Don 🙂 Interne

QIT Consulting, Inc.

QIT Corrective Action Management System Web Edition - Microsoft Internet Explore Modifying a CAR Eile Edit View Favorites Tools Help 🔇 Back 🔹 🕥 🕤 🖹 😰 🏠 🔎 Search 🤺 Favorites 🤣 😥 - 🌉 🔯 📲 💱 🌆 💱 👪 1) Click "Modify CAR" on the dress 截 http://24.240.192.49/QITCAR_mfg/MainFrame.a 💌 🔁 Go Search • 😻 PageRank 🔯 5658 blocked 😽 Check • 🗮 AutoLink • 🗐 sutoFil 💽 Options 🌛 Google -• menu tab and then Click on the OFF \mathbf{P} CAR Number. -CAR Search CAR Home Initiate CAR Modify CAR Product/Process: Search CAR Number: CAR Feedback Year: 2006 🛩 Review and Verification 🗄 💽 Report ssued CAR E Tools CAR Number CAR Issue Product/Proce Issue Date 06/05/2006 06/05/2006 06/05/2006 06/05/2006 05/19/2006 05/15/2006 CAR-06-0008 Jim Smith test test test Jim Smith Jim Smith Jim Smith CAR-06-0005 CAR-06-0004 0.300 Jim Smith Jim Smith 04/15/2006 04/14/2006 Received CAR (CAR Number Product/Pro CA Rep. Issue Date 06/05/2006 06/05/2006 06/05/2006 06/05/2006 05/19/2006 05/15/2006 04/15/2006 04/14/2006 test Kelly's Homestead Plant A Mike S. Jim Smith Jim Smith Jim Smith CAR-06-0005 CAR-06-0004 CAR-06-0003 CAR-06-0002 dre Jim Smith CAR-06-000

QIT Corrective Action Management System Web Edition





QIT Corrective Action Management System Web Edition

2 QIT Corrective Action Management System Web Edition - Microsoft Internet Explore 3) Click "CAR Feedback" on the Eile Edit View Favorites Tools Hel 🔇 Back 🔹 🐑 🔹 📓 🏠 🔎 Search 🤺 Favorites 🤣 😥 - چ 💿 🔹 🛄 🕵 🧏 menu tab to start entering the Root ddress 🚳 http://localhost/QIT_CAR_Web10/MainFrame.asp 💌 🔁 Go Google -DevToolBar View DOM Disable View Qutline Validate Images Resize Misc Show Ruler **~** » Cause Analysis and Corrective OFT Action information. $\langle \rangle$ CAR Listing CAR Home Click CAR Number to have root cause analysis and add corrective actions. Initiate CAR Modify CAR Click the CAR number to start the Year: 2006 ¥ Quick Search CAR List root cause analysis and enter 🕒 🖻 Report E 🕑 Tools CAR Number Product/Process Issuer Issue Date Jim Smith 07/06/2006 Print Report corrective action. AR-06-0005 Jim Smith 07/05/2006 Print Report Print Report CAR-06-0004 Jim Smith 07/05/2006 Print Report CAR-06-0003 Jim Smith 07/05/2006 CAR-06-0002 Jim Smith 04/15/2006 Print Report Click "Print Report" button to CAR-06-0001 Jim Smith 04/14/2006 Print Report print out a hardcopy of the CAR form. <u>OITConsulting.com</u> with questions or comments about this website Copyright © 2005 QIT Consulting, Inc. Send email to CARMaster@ Scal intranet Corr Microsoft Internet Ex 4) Click "Add New Feedback" to File Edit View Favorites Tools Help 🔾 Back 🔹 🕥 - 🖹 🛃 🏠 🔎 Search 🤺 Favorites 🏼 🌮 🍃 💿 🔹 🔜 🔞 🖓 🛄 🖏 🦓 add any new Root Cause Analysis. ddress 🗿 http://24.240.192.49/OITCAR_mfg/MainFrame.asp 💌 🛃 Go 🔽 🖸 Search 🔹 🦪 PageRank 🖾 5660 blocked l 👋 Check 🔹 🎘 AutoLink 🔹 🗐 AutoFill 🔤 Options 🖉 Google - • 5P \mathbf{P} 3 -Feedback Listing CAR Home CAR-06-0008 Initiate CAR Modify CAR Add New Feedback --- CAR Feedba Review and Verification - 🕑 Report 🗄 💽 Tools Send email to <u>Service@OITConsulting.com</u> with questions or comments about this website. Copyright © 2006 QIT Consulting, Inc. a 🕃 🔮 Int





Installation and System	<u>Note:</u>
<u>Configuration</u>	The following section is for users who are going to host the program on their own server. The users who host the program on QIT's server, can ignore following section. We strongly suggest user hosting the program on QIT's secured server to have better service and technical support. Contact QIT at <u>service@qitconsulting.com</u> to find out the security measurements of QIT's web hosting service.
System requirement:	M Administrative Tools Elle Edit View Favorites Tools Help
1. Microsoft Internet Information	Sack - S - Search Polders
Service (IIS) 5.0 or above.	Address Administrative Tools
2. Web Service	File and Folder Tasks & Shortcut Rename this file 2 KB 2 KB 2 KB
3. Microsoft SQL 2000 Server	Move this file Data Sources (ODBC) Copy this file Shortcut 2 K3
4. Microsoft Framework 1.1 or	Publish this file to the Web Event Viewer Shortcut Shortcut
above	Delete this file ZKB Local Security Policy Microsoft .NET Framework 1.1
	Other Places
	My Documents Shared Documents Shared Documents
	My Computer My Network Places Server Extensions Administrator Shortcut 2 KB Shortcut 2 KB
	Details
	Manages IIS, the web server for Internet and intranet web sites. 1.62 KB 🔍 My Computer

Installation	
Install the backend database:	The SACE Server Enterprise Manager on Q :
 In SQL Server Enterprise Manager, attached the backend database provided by QIT to the server. 	Console Root Microsoft SQL Servers Console Root Microsoft SQL Servers
2. Add a db admin to the user account	
Install the front-end :	
1. Double click the installation	i QJT_CAR_Web10
file provided by QIT.2. Follow the on-screen instruction to finish the	Welcome to the QIT_CAR_Web10 Setup Wizard
installation process.3. By default, the program will be installed under web directory on the web server.	The installer will guide you through the steps required to install QIT_CAR_Web10 on your computer.
	WARNING: This computer program is protected by copyright law and international treaties. Unauthorized duplication or distribution of this program, or any portion of it, may result in severe civil or criminal penalties, and will be prosecuted to the maximum extent possible under the law.
	Cancel < <u>B</u> ack <u>N</u> ext >
System configuration:	
1. Under the program directory,	
open a file named "Web.config"	

	🕲 Internet Information Services
	Eile Action View Help
	Bin QITCAR_SQA Name Path Bin QITCAR_T1 Images Bin QITCAR_T2 js Bin QITCAR_T3
	Image: State of the state
2. Use Notepad to open this file	
	🖡 Web.config - Notepad
	<pre>File Edit Format View Help </pre> <pre> </pre>
4. Change the settings	
5. Save the changes	<add ?<br="" key="ServerName" value="<u>Your Sever IP or Server Name</u>"><add key="DatabaseName" value="Attached db Name"></add> <add key="UserName" value="<u>User/db Admin Name</u>"></add> <add key="Password" value="Password"></add></add>
Troubleshooting:	 If the menu/Treeview doesn't work, please install a package from <u>http://www.qitconsulting.net/Download/iewebcontrols.msi</u>
	 Please reinstall the Framework if error message related to Framework came up. Framework installation package can be downloaded from Microsoft's web site at

http://www.microsoft.com/downloads/details.aspx?familyid=
<u>262D25E3-F589-4842-8157-</u>
034D1E7CF3A3&displaylang=en